

Operators onsite guide public version for content assessment

**This version of the guide is a
table of contents only with a
basic overview of how the
scheme works. The full version
becomes available to download
after registration and
assessment purchase.**



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Included with your account is access to the following templates and sheets that you can download as use as much as you want, completely unlimited and all with fully filled in examples

- Attendant training sheets
- Daily check sheets
- Event fast sheet
- Incident report sheet
- Method statement template
- Risk assessment template
- Wind and pressure log sheet for inflatables
- Ride maintenance log sheets
- Operator practical training sheet

The basic idea of the operator's competency scheme is to provide ride operators with a way they can easily show any outside body like the HSE, insurance companies or event organiser that they know the rules and regulations within their industry and are aware of the technical requirements and skills needed to be in charge of amusement rides.

If you are a small operator with 2 or 3 rides not all of your staff need to have their own certificate. The idea is as long as there is one person on site with their certificate, they can supervise the other members of staff even if the staff are operating rides. This gives operators flexibility in terms of staffing but still shows official bodies that there

is a sound structure of training and competence being applied

Frequently asked questions about the OCS

Is it a separate certificate for each ride I operate or own?

No, your certificate is personal to you, you only get one certificate regardless of how many rides you have.

Should my attendants have certificates?

No, this system is not aimed at attendants. You train your attendants. You can download the attendant training template sheet and train as many attendants as you need for free.

What if I want my attendants to operate rides I own?

That's not a problem, attendants under supervision of a certified operator can operate rides. For example if you're operating a ride and have two

attendants operating rides at the same fair they would not need their own certificates because you are onsite and available to assist them. They still need you to train them how to operate the rides.

I want to leave an attendant to operate a ride on their own, I will not be onsite to assist them, can I do this?

There is nothing to stop you from doing this but we would strongly recommend that any person being left in charge of a ride with no supervision or access to assistance should have their own certificate to prove that they understand the duties of a ride operator.

I got my certificate 6 months ago and now I have just purchased a new ride; do I need to update my certificate?

No, your certificate is an indication of your competence as an operator its shows that you understand the duties of a ride operator, it's has nothing to do with the individual rides you own.

I'm going to a large event and need to bring on 5 new attendants how much will this cost?

Nothing, you can download the free attendant sheets and use them to train the new staff

I have been asked to operate a ride for a friend can I do this with my certificate even though I don't own the ride?

Yes, your certificate is personal to you it doesn't matter if you own the ride or not. As long as your friend has shown you how to operate the ride. You can download a free operator practical sheet to document your friend showing you how to operate the ride.

I have to leave site during opening hours and I'm leaving an attendant to operate the ride, can I ask a friend to keep an eye on my ride.

If your friend has their certificate and they know how to operate your ride then they can supervise your attendant on your behalf Assuming you have trained your attendant on how to operate the ride and your friend has agreed to this.

How can my certificate have nothing to do with the rides I own?

Think of the certificate like a class one license. The lorry can be 7.5ton or 55ton, its length, its height or its width doesn't matter, it can be a manual or an automatic, double drive, tag or mid lift. Your class one proves that you know what you're doing regardless of the type of lorry you're driving. The operator's certificate is the same. It's shows that you have the knowledge to be able to approach any ride in a logical manner and take the appropriate steps to make sure you know everything you need to know before you operate it for the public.

What about the practical training sheets, who signs me off on my own rides?

If you're buying the ride the last owner signs you off, if you're buying a new ride the manufacturer signs you off. If you've owned and operated the ride for more than 2 years you can self-certify. Your dad, your brother, sister, mother, uncle if they have been trained or they have self-certified on a ride they own, they can sign you off for that ride too. If you get really stuck any operator that has been signed off can sign off another operator for the same ride type. The scheme is not about creating barriers, it's about giving professional operators a tool they can use to show anyone that asks that they know their duties and responsibilities within the industry. Giving operators access to training sheets, risks assessments and daily check sheets so they never come on stuck.

Do I need to do this?

NO ! This system is a tool that you can choose to use if it suits you. If it makes your life easier, if it helps you with HSE or Insurance or event organisers that's brilliant. If you don't think you'll get any benefit from it then don't do it. Though we would recommend at least having a look before you make up your mind! The account is free to set up after all.

How much does it cost and where does the money go?

The current cost is £50 this includes 3 attempts at the multiple-choice assessment and includes unlimited access to the document library where you can download risk assessments templates, training sheets, daily checks sheets and more. The money is being used to pay back the cost of having the system set up and its monthly web hosting, management and maintenance fees.

What happens if I fail the assessment?

Nothing happens. There are no limits to the number of times you can take the assessment, no one can see how many times you have failed, no one can see what your score was even when you pass.

Why does the certificate only last for one year?

The 12-month renewal ties in with HSG175 paragraph 296 that requires appropriate refresher training. This allows you to demonstrate that you refresh your training annually and as the system picks assessment questions at random you will always get a different assessment

Will the cost change?

If the uptake is sufficient there would be scope for reducing the fee through economy of scale. We are just getting started, the overheads are high but with time and more users the cost could potentially be halved. The more people using the system the less it would cost per person to run.

I struggle to read with dyslexia can I get help?

Yes, you can have member of your family or a friend sit with you and help you many people struggle to read because of dyslexia and it should never be a barrier for operators

Can I read the syllabus as I am taking the assessment?

Yes, you can have the syllabus printed off, or open on another screen or device while you take the assessment. The idea is that you get the questions right by knowing how to find the answers, not by having them memorized.

Can I delete my account?

Yes, you can delete your account at anytime and all your data will be erased immediately with the exception of any operator certificate you have, this will be deleted no sooner the 24 months from issue

I have a question, who do I ask? *Email - office@operatorcs.co.uk*

